

University of California
San Francisco



Department of Dermatology

Birthmark and Vascular Anomalies Center
University of California, San Francisco
1825 4th Street, Fifth Floor (5B)
San Francisco, CA 94158

Appointments: 415-353-7823 Fax: 415-353-7478
Website: www.bvac.ucsf.edu

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Assistant Professor
Otolaryngology & Pediatrics

Karen Bell
Administrative Coordinator

[DATE]

To the parent(s) of

I am writing to give you some information about the UCSF Multidisciplinary Vascular Anomalies Clinic (VAC). The clinic is held approximately 9 times a year, usually on the first or third Friday morning of the month, from 8-11:30 AM, at **1825 4th Street, Fifth Floor (5B)** at the **Mission Bay Campus** of UCSF.

_____’s appointment is scheduled for **Friday, [DATE] at 8 AM.**

Please arrive 15 minutes in advance (7:45 AM) in order to register.

The appointment will be about 4 hours long.

In a typical VAC, we see eight patients who are referred by a physician for diagnosis or management suggestions. The physicians participating in the clinic include a dermatologist with a special interest in vascular anomalies, an interventional neuroradiologist, and a plastic surgeon with special training in pediatric plastic and craniofacial surgery. If a specific need arises, other specialists are also called in to consult.

Because UCSF is a teaching hospital, there will also be several residents in training and medical students seeing you. Since you will be seeing many doctors, it is important to know that one dermatology resident will be specifically assigned to take a comprehensive history and perform a careful physical examination on you. After evaluating you and receiving your history and pertinent radiologic and other studies, the physicians meet as a group to discuss your problem, and try to develop recommendations for your care. After the conference, the resident assigned to you will come back and discuss the results of the conference with you (typically along with one of the consultants), or if you prefer, this conversation can be done via telephone the following week.

In addition, a letter will be sent to your referring physician with the evaluation and recommendations.

You will receive a copy of this letter, usually within 2-3 weeks after the conference. If you do not receive it, please contact us so we can send it to you. Also, we recommend keeping it in your files in case you change doctors or you may use it as a basis of comparison if further problems develop. In most cases, we do not schedule a formal follow-up visit to the Vascular Anomalies Clinic, but rather try and arrange future visits as needed coordinating these with the primary care physician or specialist most responsible for your care.

In order to give you the best advice possible we need all pertinent medical history sent or faxed to our office prior to the day of your appointment. Any pertinent imaging studies such as CT scans, MRIs, or MRAs (the actual films, not just the reports) should be mailed to us or hand-delivered by you the day of your appointment. If they are mailed, please have them delivered to:

**Karen Bell / Rese Clemente
Department of Dermatology
1701 Divisadero St., 3rd Floor
San Francisco, CA 94115**

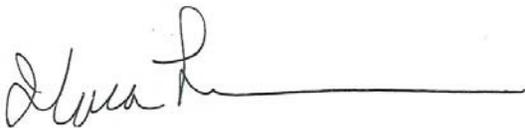
These are vitally important to this consultation and are reviewed by the doctors on the day of the Vascular Anomalies appointment.

Please make sure you have the necessary referrals and health insurance authorizations for this appointment at least 2 weeks before the appointment and notify our office with the information. If you need any assistance please call me at (415) 353-7823, our fax number is (415) 353-7478. **If for some reason you need to cancel this appointment please notify us as soon as possible so we can use your appointment for another patient.**

We look forward to seeing you.

Sincerely,

Karen Bell
Clinical Coordinator, UCSF Vascular Anomalies Clinic

A handwritten signature in black ink, appearing to read 'Ilona Frieden', followed by a long horizontal line extending to the right.

Ilona Frieden, MD
Professor of Dermatology and Pediatrics
Director, UCSF Vascular Anomalies Clinic